Entry form

Award category name:

**EXCELLENCE IN PROFESSIONAL SERVICES**

2024 Excellence in Professional Services sponsored by:

**The Excellence in Professional Services Award** celebrates the highest standards of professionalism, competence, service, leadership, and client engagement and acknowledges those who set the gold standard for excellence in their respective domains to consistently exceed the needs and expectations of their clients or customers.

**Who Should Enter:** This category is open to a wide range of businesses in the fields of law, finance consulting and accounting, marketing and advertising, social media, human resources and recruitment, educational and training, architecture, real estate and property management, management consulting and business advisory, information technology and software, or any other professional service based industry.

*Reminder: If you wish to enter multiple categories an individual entry is required for each.*

**Your Business/Organisation name:**

*(this name that will be used in any award citation and/or publicity)*

**Your Business Address:**

**Your Business Website:**

**Your Business Phone Number:**

**Business Contact Person:**

**Contact’s Email Address:**

**Your Business Association:**

*(e.g. Business East Tamaki or Howick Village Association)*

**Please provide a brief description of your business/organisation and its core activities (Max 200 words):**

# Question 1: Innovative Practices and Solutions:

**Describe how your business innovates and adapts to the changing industry landscapes to the benefit of your clients.** (Max 250 words) Consider how your business stays at the forefront of industry trends, utilises cutting edge technology and/or develops creative solutions or strategies to solve complex problems in response to changing market expectations and buyer behaviour.

# Question 2: Exceptional Client Satisfaction:

**What sets your business/organisation apart in your industry or field?** (max 150 words) Consider how your business exceeds client or customer expectations. This can be measured through client feedback testimonials, customer loyalty and retention, surveys and case studies that demonstrate high levels of satisfaction and the ability to deliver results that meet or surpass client needs.

# Question 3: Ethical Practices and Transparency:

**How do you ensure transparency in your business operations, particularly in client relationships and financial reporting?** (max 200 words). You may wish to consider examples such as where ethical considerations have played a crucial role and/or how your company’s code of ethics guides your decision making processes. Other considerations may include ESG reporting, crisis management, benchmarking against industry peers or, how your business has fostered a culture of integrity and honesty in dealing with clients, partners, stakeholders and employees.

# Question 4: Positive Impact and Community Involvement:

**Describe any contributions to the community and/or industry that has positively affected your reputation and relationships** (max 200 words). Consider pro-bono work, philanthropic initiatives, environmental sustainability efforts and social responsibility programmes.

# Additional Information:

Please provide any additional information or supporting documentation you would like the judging panel to consider such as customer testimonials or reviews, media coverage etc. to strengthen your entry (optional, max 150 words + you may attach up to three files):

# Entry Submission:

**Please submit your completed entry form and supporting documents to** **awards@businessET.org.nz** **F**or inquiries, please contact Julie at awards@businessET.org.nz or phone 027 532 1985

***Thank you for participating in the East Auckland Business Awards. Good luck with your entry.***

By submitting this entry, you agree to the terms and conditions of the East Auckland Business Awards. Entries must be received by

**December 8th 2023.** Late entries will not be considered.

By signing your full name below, you acknowledge that all information provided in this entry form is accurate and to the best of your knowledge and have agreed to the East Auckland Business Awards Terms and Conditions.

**Full name:**

**Signature:**

**Date:**

**Terms and Conditions for the East Auckland Business Awards**

## Eligibility:

The East Auckland Business Awards (hereinafter referred to as “Awards”) entry is open to businesses and individuals who meet the eligibility criteria as defined by the awards programmed. Eligibility criteria may vary for each award category.

Business East Tamaki or Howick Village Association employees are not eligible to participate.

Category sponsors and their staff cannot enter the category they sponsor.

To be eligible to enter, your business must be a member or an associate member of Business East Tamaki or the Howick Village Association.

## Entry Submission

Businesses can enter multiple categories; however the judges have the right to judge you in all you enter, some or one of the categories only.

All entries must be submitted through the official awards email by the specified submission deadline. Incomplete or late submissions will not be considered

Nominees must provide accurate and truthful information in their submissions

## Sharing of nomination information:

Nominees agree that we may share any of the initiatives, achievements or photos of the winners and finalists as described in your nomination at the awards dinner, or in any promotional materials relating to the Awards (including via social media). If there is any specific information in your nomination that is confidential, you must identify it as such.

## Entry Fees:

There is no cost to enter the East Auckland Business Awards.

## Confidentiality and Judging:

Entries will be evaluated by a judge appointed by Business East Tamaki and/or Howick Village Association.

All information provided in finalist forms will be treated as commercial in confidence by Business East Tamaki, Howick Village Association, judges and sponsor partners.

Judges are required to declare any conflict of interest. Business East Tamaki and/or Howick Village Association will exclude any judge with conflicts of interest from judging these categories.

The judges decisions are final.

Judges may disqualify entries that do not comply with the entry guidelines or criteria.

## Awards Ceremony

The date of the Awards presentation is Wednesday, March 20th 2024. Attendance at the awards presentation is encouraged but not mandatory

If you wish to attend the Awards ceremony, you will need to purchase tickets to that event.

## Privacy Policy

Business East Tamaki will handle personal information submitted with entries in accordance with its privacy policy. Information provided will be held in confidence for the purposes of the Awards submission only.

By submitting an entry to the East Auckland Business Awards, nominees acknowledge that they have read, understood and agreed to these terms and conditions.